

ADMINISTRATIVE AFFAIRS COMMITTEE
July 26, 2022

There was a meeting of the **Administrative Affairs Committee** of the Lima/Allen County Regional Planning Commission on **July 26, 2023**, at **4:00 p.m.** in the Commission office at 130 West North Street, Lima, Ohio.

A quorum being present, Tom Tebben brought the meeting to order at 4:00 pm and proceeded with the agenda.

1. ROLL CALL

Mr. Steve Ewing	Auglaize Township -Virtual
Mr. Jamie Mehaffie	City of Delphos
Ms. Kelli Singhaus	Allen County
Mr. Thomas Tebben	City of Lima -Virtual
Mr. Jerry Gilden	Marion Township
Mr. Doug Post	Amanda Township
Mr. Brion Rhodes	Allen County

GUESTS

STAFF

Ms. Tara Reynolds Bales	Lima/Allen County Regional Planning Commission
Ms. Shaunna Basinger	Lima/Allen County Regional Planning Commission

2. Approval of the AAC Minutes- March 21, 2023, and June 21, 2023

Motion 12 (07-26-2023) AAC

Doug Post made the motion to approve the minutes from March 21, 2023, and June 21, 2023. Seconded by Steve Ewing, the motion carried.

3. Personnel Issues

Motion 13 (07-26-2023) AAC

Kelli Singhaus made the motion to adjourn into an executive session at 4:01 pm. Seconded by Doug Post, the motion carried.

Motion 14 (07-26-2023) AAC

Steve Ewing made the motion to exit the executive session at 4:43 pm. Seconded by Doug Post, the motion carried.

4. Resumes for Finance Director Position

Ms. Reynolds Bales presented six resumes for the finance director position. Committee members asked ED Reynolds Bales to conduct preliminary discussions/interviews and present the best three to the AAC at which point a second round of interviews will take place with volunteers from the AAC to assist in further interviews.

5. PTO for Part-time Employees

E.D. Reynolds Bales asked the committee for clarification on recent personnel policy changes regarding PTO and vacation accrual for part-time employees and whether when offering vacation accrual if it was in addition to the already present PRTO accrual. AAC committee members requested ED Reynolds Baled to bring a language proposal to the next meeting.

6. Other

7. Adjournment

Motion 15 (07-26-2023) AAC

Doug Post made the motion to adjourn. Seconded by Steve Ewing, the motion carried.

Meeting Adjourned at 5:12 pm.