



Lima/Allen County
**REGIONAL PLANNING
COMMISSION**

130 W. North Street
Lima, OH 45801
419-228-1836 Fax: 419-228-3891
www.lacrpc.com

Beth Seibert
President

Doug Post
President-Elect

Jerry Gilden
Treasurer

Brion Rhodes
Secretary

Tara Reynolds Bales
Executive Director

TO: EXECUTIVE COMMITTEE
Kevin Cox Howard Elstro Steve Ewing
Jerry Gilden Mitch Kingsley Jamie Mehaffie
Doug Post Brion Rhodes Chuck Schierloh
Sean Chapman Paul Basinger

FROM: Beth Seibert, Chair

DATE: November 15, 2023

RE: EC Meeting

There will be a meeting of the **Executive Committee** of the Lima-Allen County Regional Planning Commission held on **Thursday, December 14, 2023 at 4:00 p.m.** at the Commission office located at 130 W. North Street, Lima, Ohio.

The agenda will be as follows:

1. Roll Call
2. Approval of EC minutes – November 16, 2023
3. Correspondence
4. Financial Report
 - a. Budget Revenue
 - b. Budget Expenses
 - c. Bills to be Approved, Payroll and OPERS
 - d. MOU
5. Standing Committees Reports
 - a. Administrative Affairs Committee
 - b. Community Development Committee
 - c. Developmental Controls Committee
 - d. Transportation Coordinating Committee
6. Other Committee Reports
7. Director's Report - Staff Planning Report
8. Old Business
9. New Business
10. Adjournment

Meeting agendas/minutes are published on the LACRPC website; click on the "Committees" tab on the left for more information. Any questions, please feel free to contact the Commission Office at 419-228-1836.

NOTE: IN ORDER TO ENSURE A QUORUM PLEASE RESPOND TO THIS NOTICE WITH WHETHER OR NOT YOU PLAN TO ATTEND. THANK YOU!

December 21, 2023

EXECUTIVE COMMITTEE

December 21, 2023

The **Executive Committee** of the Lima-Allen County Regional Planning Commission met on **Thursday, December 21, 2023, at 4:00 p.m.** in the Commission office located at 130 West North Street, Lima, Ohio.

A quorum being present, Beth Seibert brought the meeting to order at 4:00 p.m. and proceeded with the agenda.

1. ROLL CALL

Steve Ewing	Auglaize Township
Jerry Gilden	Marion Township
Doug Post	Amanda Township
Brion Rhodes	Allen County Engineer's Office
Beth Seibert	Allen County Commissioner
Howard Elstro	City of Lima
Jamie Mehaffie	City of Delphos

STAFF

Tara Reynolds Bales	Lima-Allen County Regional Planning Commission
Rebecca Phillips	Lima-Allen County Regional Planning Commission
Shaunna Basinger	Lima-Allen County Regional Planning Commission
Adam Haunhorst	Lima-Allen County Regional Planning Commission

2. APPROVAL OF EC MINUTES – November 16, 2023

Motion 100 (12-21-2023) EC

Mr. Post motioned that the Executive Committee minutes of November 16, 2023, be approved. Seconded by Mr. Rhodes, the motion carried.

3. CORRESPONDENCE

Ms. Reynolds Bales reported there was no correspondence.

4. FINANCIAL REPORT

Ms. Phillips provided the budget revenue and budget expense reports noting the higher-than-usual payments to Choice One for the increase in work being done to realize WORPO. These costs will be reimbursed 90% by ODOT with the remaining being covered by WORPO membership fees. Committee members discussed MPO and RTPO financial recording and they want to have them clearly delineated in reports as they are separate entities and have different assessment fees. Ms. Phillips informed the committee of the 2024 MOUs which will be sent to MPO, RTPO, RTA, and Commissioners.

Motion 101 (12-21-23) EC

Mr. Ewing made the motion to approve the budget revenue, budget expense reports, and payment of the bills, payroll, and OPERS as presented. Seconded by Mr. Rhodes, the motion carried.

5. STANDING COMMITTEES

a. Administrative Affairs Committee

Mr. Elstro reported that the AAC did not meet in December.

December 21, 2023

b. Community Development Committee

Ms. Basinger reported that the CDC did not meet in December.

c. Developmental Controls Committee

Mr. Haunhorst reported that the DCC met on December 5th and approved as submitted American Township Zoning Resolution AM-04-23-R, Section 19, 21, 17, TOC, and 27 and again on December 19th to grant final conditional approval of Camden Ridge Subdivision Phase 2 – Final Plat. Mr. Rhodes reported that on 12/21/2023 he became aware of pavement and compaction deficiencies regarding the turnaround. This will have to be addressed before the plat is signed in his office.

Motion 102 (12-21-23) EC

Mr. Elstro made the motion to accept the DCC report. Seconded by Mr. Mehaffie, the motion carried.

d. Transportation Coordinating Committee

Mr. Post reported that the TCC did not meet in December.

6. OTHER COMMITTEE REPORTS

a. CAC Committee

Ms. Basinger reported that the CAC did not meet in December.

b. TAC Committee

Mr. Mehaffie reported that the TAC did not meet in December.

7. DIRECTOR’S REPORT- STAFF REPORT: November 2023

Ms. Reynolds Bales reported that LACRPC has been actively working to meet all CDBG reporting requirements, completed 110 lot splits this year as well as the Camden Ridge Subdivision Phase 2 – Final Plat, and issued 9 new floodplain permits and 1 renewal.

Ms. Reynolds Bales reported on her recent trip to Washington DCC to attend a Thriving Cities Public Transportation conference. Karen Garland, RTA, and Ian Kohli, City of Lima were also in attendance.

Ms. Reynolds Bales recently testified before the State of Ohio Select Committee on Housing during the December 11th hearing held in Lima.

Ms. Reynolds Bales reported that the WORPO bylaws will need to be incorporated into the LACRPC bylaws, so that as the handling agency we have one fluid document.

Motion 103 (12-12-23) EC

Mr. Ewing made the motion to accept the Director’s Report. Seconded by Mr. Gilden, the motion carried.

8. OLD BUSINESS

9. NEW BUSINESS

December 21, 2023

Ms. Reynolds Bales requested approval of a PRN contract to retain Marlene Schumacher’s services as needed.

Motion 104 (12-21-23) EC

Mr. Elstro made the motion to enter into a contract for Ms. Schumacher’s PRN services. Seconded by Mr. Gilden, the motion carried.

Ms. Reynolds Bales reported to the Board that the certificate of appointment for five employees has been submitted to the Allen County Auditor’s Office.

Ms. Reynolds Bales updated the committee on the recent story published by The Lima News and her request for a fact correction.

Ms. Seibert transferred the duties of the chair to Doug Post at 4:54 p.m., Ms. Phillips presented a proposed fee structure which clarifies that any and all fees will be paid by the applicant. The LACRPC billing and fee structure have recently been challenged by a developer. Ms. Phillips said the goal is to be clear on the fee language.

Motion 105 (12-21-23) EC

Mr. Elstro made the motion to amend the fee structure as proposed. Seconded by Mr. Mehaffie the motion carried. Ms. Seibert abstained.

Ms. Seibert resumed the duties of the chair.

Ms. Phillips informed the committee that she will be researching trash service options and expects to report back next month.

10. ADJOURNMENT

Motion 106 (12-21-23) EC

Mr. Ewing made the motion that the meeting be adjourned. Seconded by Mr. Post, the motion carried.

The meeting adjourned at 5:05 p.m.

Submitted by:

Accepted by:

Signature/Secretary

Signature/RPC President

Date:_____

Date:_____