

EXECUTIVE COMMITTEE
February 23, 2023

The **Executive Committee** of the Lima-Allen County Regional Planning Commission met on **Thursday, February 23, 2023 at 4:00 p.m.** in the Commission office located at 130 West North Street, Lima, Ohio.

A quorum being present, Howard Elstro brought the meeting to order and proceeded with the agenda.

1. ROLL CALL

Mr. Howard Elstro	City of Lima
Mr. Steve Ewing	Auglaize Township
Mr. Jerry Gilden	Marion Township
Mr. Jamie Mehaffie	City of Delphos
Ms. Beth Seibert	Allen County
Mr. Thomas Tebben	City of Lima
Mr. Chuck Schierloh	City of Lima
Mr. Shane Coleman	City of Lima

STAFF

Ms. Shaunna Basinger	Lima-Allen County Regional Planning Commission
Mr. Brandon Casler	Lima-Allen County Regional Planning Commission

2. APPROVAL OF EC MINUTES – January 26, 2023

Motion 10 (2-23-2023) EC

Steve Ewing motioned the Executive Committee minutes of January 26, 2023 be approved. Seconded by Beth Seibert, motion carried.

3. COMMUNICATIONS

No new communications were submitted.

4. FINANCIAL REPORT

Mr. Casler answered the questions that the committee posed about the financial report and the labeling of certain columns. With all questions answered Casler moved on to the January Financial Report. Casler stated that there was nothing out of the ordinary in the financial report but that the committee should be aware of the salary budget line which will jump in the coming months with the new executive director hire.

Motion 11 (2-23-23) EC

Tom Tebben made the motion that the financial report be accepted. Seconded by Beth Seibert, motion carried.

5. STANDING COMMITTEES

a. Administrative Affairs Committee

AAC met on February 22nd and discussed the building project stating that the brick is in much better shape than we originally thought. The white glazed brick will just need to be cleaned and the bottom story brick will be able to be removed and replaced with a good quality look-a-like to match the upper white glazed brick. The terra cotta will also be patched and resealed. The Cadillac insignia will also be resealed in the vestibule of the building and retained. Elstro asked about signage plans and Casler stated that a few options are being built into the builds. Elstro stated that a hanging sign perpendicular to the building may be in better keeping with the downtown aesthetic and flag passerby and road occupants of LACRPC's location. The second agenda item to report on was the candidate which came forward for the

Executive Director position. Originally from Lima, Tara Reynold-Bales has returned home to live in Shawnee with her husband and two children. Her most recent work includes Regional Director of the Ohio Education Association. Reynolds-Bales' first day is March 6th.

The AAC also discussed the RTPO position. Elstro and Casler attended a meeting with ODOT officials to impress the importance of getting the RTPO officially started and in a position to start pulling down funds reminding LACRPC that these available funds for the RTPO can lapse. A request for a proposal of professional services will be created and sent to the public. The contracted firm must fulfill ODOT standards and requirements. Elstro stated that funds are available to hire both a full time employee for the new RTPO and contract support services. And that if LACRPC is able to find a viable candidate and a viable consulting firm that we should do both in order to catch up on lost time and work lost on the RTPO. Casler clarified that the MPO and RTPO will have two completely separate funding sources.

Discussions were also had about Tom Mazur and his work as a consultant on the ongoing plans and programs. Mazur suggested an increase in his hours to ensure that deadline and goals are met. The AAC approved an increase to 30 hours a week for a period of 6 months. Mazur agreed that this timeline will allow him to complete the on-going projects.

Motion 11 (2-23-2023) EC

Chuck Schierloh motioned the AAC meeting report be accepted. Seconded by Jerry Gilden, motion carried.

b. Community Development Committee

CDC met on February, 2023 with the following summary:

Staff presented the RTA report which included updates and January numbers. Staff gave the following update concerning the TIP, STIP, & LRTP. The second draft has been submitted and we await comment from ODOT. The public comment period will take place from March 9th – 31st with final submission at the end of April. Long-Range project solicitation is ongoing and LACRPC staff is attending Township, Village, and City meetings. Staff presented the 2022 Fatal Crash Report. The committee made inquiries about the building and new executive director hire. Schierloh spoke on the nature of the CDC and the line it walks between informational and advisory and how this committee should be conducted.

Motion 12 (2-23-2023) EC

Steve Ewing motioned the CDC meeting report be accepted. Seconded by Sean Chapman, motion carried.

c. Developmental Controls Committee

DCC met on January 31, 2023 with the following summary:

Brookwood Hill Subdivision Replat was approved according to LACRPC recommendation and in agreement with all parties.

Motion 13 (2-23-23) EC

Tom Tebben made the motion to approve the DCC report. Seconded by Jamie Mehaffie, motion carried.

d. Transportation Coordinating Committee

TCC met on January 26, 2023 with the following agenda:

Basinger presented the RTA report which included updates and January numbers. Staff gave the following update concerning the TIP, STIP, & LRTP. LACRPC staff is in the process of updating the Transportation Improvement Plan, State Transportation Plan, and the Long-Range Transportation Plan. The public comment period taking place March 9th- 31st, with a final submission date of April 25th. Staff is attending township, village, and city meetings to inform about the TIP process and status and to solicit

projects for the LRTP. Casler updated the committee on an item included in the current TIP for \$60,000 more in CMAQ funding fo the Bluffton shared use path. This money is being rolled over from one plan cycle to the next and is not being taken from any project.

Motion 14 (2-23-23) EC

Sean Chapman made the motion to approve the TCC report. Seconded by Jamie Mehaffie, motion carried.

6. OTHER COMMITTEE REPORTS

a. CAC Committee
CAC did not meet.

b. TAC Committee
TAC met wit the same agenda as the TCC

Motion 15 (2-23-23) EC

Steve Ewing made the motion to accept the TAC Report. Seconded by Sean Chapman, motion carried.

7. STAFF PLANNING ASSISTANCE REPORT: January 2023

Staff presented the January 2023 staffing report.

Motion 16 (2-23-23) EC

made the motion to accept the Staffing Report. Seconded by Doug Post, motion carried.

8. OLD BUSINESS

10. NEW BUSINESS

As we approach the Annual Meeting in April a new slate of officers and committee members will be assigned. Elstro asked for volunteeers members for the nominating committee. Tom Tebben, Steve Ewing, Shane Coleman, Beth Seibert, and Howard Elstro all volunteered.

11. ADJOURNMENT

Motion 17 (2-23-23) EC

Steve Ewing made the motion that the meeting be adjourned. Seconded by Jerry Gilden, motion carried.

Submitted by:

Accepted by:

Signature/Secretary

Signature/RPC President

Date:_____

Date:_____

