

EXECUTIVE COMMITTEE

June 22, 2023

The **Executive Committee** of the Lima/Allen County Regional Planning Commission met on **Thursday, June 22, 2023**, at **4:00 p.m.** in the Commission office located at 130 West North Street, Lima, Ohio.

A quorum being present, Doug Post brought the meeting to order at 4:00 pm and proceeded with the agenda.

1. **ROLL CALL**

Mr. Kevin Cox	Perry Township
Mr. Howard Elstro	City of Lima
Mr. Steve Ewing	Auglaize Township
Mr. Jerry Gilden	Marion Township
Mr. Doug Post	Amanda Township
Mr. Brion Rhodes	Allen County
Mr. Jamie Mehaffie	City of Delphos
Mr. Tom Tebben, virtual	City of Lima

STAFF

Ms. Shaunna Basinger	Lima/Allen County Regional Planning Commission
Ms. Tara Reynolds Bales	Lima/Allen County Regional Planning Commission
Ms. Marlene Schumaker	Lima/Allen County Regional Planning Commission

2. **APPROVAL OF EC MINUTES – May 25, 2023**

Motion 42 (6-22-2023) EC

Steve Ewing motioned that the Executive Committee minutes of May 25, 2023, be approved. Seconded by Brion Rhodes, the motion carried.

3. **COMMUNICATIONS**

Ms. Reynolds requested to table communications until the planned executive session.

4. **FINANCIAL REPORT**

Ms. Schumaker informed the committee that June financials will be available at the July Executive Committee meeting and requested that all further discussions on the financial report be tabled until the planned executive session.

5. **STANDING COMMITTEES**

a. **Administrative Affairs Committee**

AAC met on June 21st reporting that the committee adjourned into executive session at 4:07 to discuss the main agenda item referred to as “Personnel.” The Executive Session was ended at 5:07 after which a motion was passed to authorize the executive director to review and

retain a temporary bookkeeper. Mr. Elstro stated that the committee should continue to support the executive director's efforts to work with the Clemmons Nelson Law Firm to provide guidance for personnel issues, and the committee agreed.

Motion 43 (6-22-23) EC

Steve Ewing made the motion to approve the AAC report. Seconded by Howard Elstro, the motion carried.

b. Community Development Committee

Ms. Basinger reported on the CDC meeting which took place on June 15th stating that those in attendance received an update regarding the RTA, LRTP, UPWP, and SS4A grant. The CDC also was informed of the PROTECT Grant. Ms. Basinger also shared that CDC committee members suggested waiting until the 2024 NOFO for the SS4A grant to apply for the county-wide Local Road Safety Plan.

Motion 44 (6-22-23) EC

Jerry Gilden made the motion to approve the CDC report. Seconded by Kevin Cox, the motion carried.

c. Developmental Controls Committee

Ms. Basinger read into the record the June DCC report submitted by chairman Chuck Schierloh.

JUNE 6, 2023 DCC MEETING

1. Mr. Haunhorst gave an overview of the 7 Oaks No. 3 Construction Drawing Resubmission. The only comments received on the most recent submission are regarding nomenclature. The staff recommendation is to conditionally approve with the caveat that the comments will be addressed by the time of the pre-construction meeting (the applicant will schedule this meeting). Mr. Baxter questioned what would happen if the comments weren't addressed by the deadline to which Haunhorst responded that it would result in a withdrawal of the approval and that they would need to resubmit the plans for consideration and review again.
The DCC approved the staff recommendation.
2. Mr. Haunhorst gave an overview of the Country Aire 5-C Final Replat sharing that this is the first subdivision to reach the final plat stage since 2007. A sight walk-through was completed on March 17th, and one open issue with a chimney seal has been resolved. There are a few signatures that need to be obtained on the physical plat before the RPC can sign off.

Mr. Haunhorst also presented the Irrevocable Letter of Credit (maintenance bond) held by the Commissioners to cover 2 years and it is in the amount of \$100,000 to cover repairs including roads and sidewalks. After 2 years and final inspection will take place at which point the funds will be either put to use or released.

The DCC accepted the staff report.

JUNE 20, 2023 DCC MEETING

1. The owners of a property located at the intersection of Allentown Road and Baty Road have requested a lot split. The owner of the parcel wishes to sell the existing home and 0.227 acres of their platted lot and retain the remainder to create an additional buildable lot. Both proposed lots meet all township and zoning regulations.

The DCC approved the lot split.

Submitted
Chuck Schierloh

Motion 44 (6-22-23) EC

Jerry Gilden made the motion to approve the DCC report. Seconded by Brion Rhodes, the motion carried.

- d. Transportation Coordinating Committee

Doug Post reported that the TCC met on June 22nd and received an update from the RTA regarding the LRTP, UPWP, and SS4A grant. The TCC also was informed of the PROTECT Grant.

Motion 45 (6-23-23) EC

Kevin Cox made the motion to approve the TCC report. Seconded by Jamie Mehaffie, the motion carried.

6. OTHER COMMITTEE REPORTS

- a. CAC Committee
CAC did not meet in June.

- b. TAC Committee
Ms. Basinger reported that the TAC met on June 20th with the same agenda as the TCC.

Motion 46 (6-23-23) EC

Jamie Mehaffie made the motion to approve the TCC report. Seconded by Jerry Gilden, the motion carried.

7. STAFF PLANNING ASSISTANCE REPORT: April 2023

Ms. Schumaker informed the committee that the June staffing report will be available at the July Executive Committee meeting and requested that all further discussions on the staffing report be tabled until the planned executive session.

8. OLD BUSINESS

9. NEW BUSINESS

Motion 47 (6-22-23) EC

Howard Elstro made the motion to adjourn into executive session at 4:09 pm. Seconded by Steve Ewing, the motion carried.

Motion 48 (6-22-23) EC

Steve Ewing made the motion to exit the executive session at 5:38 pm. Seconded by Jerry Gildea, the motion carried.

Motion 49 (6-22-23) EC

Howard Elstro made the motion to add to AAC Motion #10 to give Executive Director authority to add additional temporary clerk as necessary. Seconded by Brion Rhodes, the motion carried.

10. ADJOURNMENT

Motion 50 (6-22-23) EC

Steve Ewing made the motion that the meeting be adjourned. Seconded by Doug Post, the motion carried.

The meeting adjourned at 5:39 pm.

Submitted by:

Accepted by:

Signature/Secretary

Signature/RPC President

Date: _____

Date:

