

TRANSPORTATION COORDINATING COMMITTEE

March 23, 2023

A Transportation Coordinating Committee meeting of the Lima-Allen County Regional Planning Commission was held on **Thursday, March 23, 2023**, at **3:00 p.m.** in the Commission office located at 130 West North Street, Lima, Ohio.

A quorum being present, Beth Seibert brought the meeting to order and proceeded with introductions and the roll call.

1. ROLL CALL

Mr. Sean Chapman	Village of Spencerville
Mr. Howard Elstro	City of Lima
Mr. James Mehaffie	City of Delphos
Mr. Tanner Inkrott	ODOT District 1
Ms. Beth Seibert	Allen County
Mr. Tom Tebben	City of Lima
Mr. Kevin Cox	Perry Township
Mr. Doug Post	Amanda Township
Mr. Jerry Gilden	Marion Township
Mr. Brad Baxter	Bath Township
Ms. Karen Garland	RTA

GUEST

Anthony Hill, virtual	ODOT
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STAFF

Ms. Shaunna Basinger	Lima-Allen County Regional Planning Commission
Mr. Brandon Casler	Lima-Allen County Regional Planning Commission
Ms. Tara Reynolds-Bales	Lima-Allen County Regional Planning Commission

2. ACCEPTANCE OF TAC MINUTES – March 21, 2023

Motion 9 (3-23-23) TCC

Tom Tebben motioned that the TAC minutes of March 21, 2023, be accepted. Seconded by Kevin Cox, the motion carried.

3. APPROVAL OF TCC MINUTES – February 23, 2023

Ms. Seibert made note of several corrections in the minutes regarding attendance and grammar/spelling.

Motion 10 (3-23-23) TCC

Kevin Cox motioned that the TCC minutes of February 23, 2023, be approved as corrected. Seconded by Brad Baxter, the motion carried.

4. RTA UPDATE

Ms. Garland gave an update on the RTA stating that the two new trolleys have been purchased to use for Downtown Lima events, amphitheater, parades, etc, and that over the next month the RTA equipment and radios will be installed and RTA branding applied. February ridership remains stable and paratransit

continues to grow with hopes of ridership rising with the warmer months. The garage expansion is in the works with hopes to go out to bid beginning of April. Six routes are now operating on fixed stops with two more in the works. The question of moving the bus shelters currently owned by Bill Lyons of Cheap Sign/American Billboard to the fixed route stops was raised and Garland responded that the conversations have been started and Lyons is on board. They will be moved as time and funds allow as this would be a donation of time and resources on behalf of Mr. Lyons and it would need to be coordinated with RTA, Bill Lyons, and Kirk Niemeyer with the City of Lima to ensure compliance with city code.

[February RTA Report](#)

5. TIP, STIP, LRTP UPDATE

Ms. Basinger gave an overview of the current status of the TIP stating that the final day of the public comment period is March 31st after which the TIP will be finalized and pass through the MPO committee structure for a last time for approval by the TCC and then be submitted to ODOT on April 25th.

Basinger then went on to discuss the LRTP status stating that we are currently in the project solicitation phase. Those wishing to get a new project included in this LRTP update, and eventually future TIP cycles, should bring them to the RPC by April 28th (Tom Mazur and Colleen Barry being the main contacts). Basinger went on to inform of the requirements to get a project included: 1) matching funds, 20% of construction costs, and all engineering, planning, environmental studies, etc. and 2) the project must be on the functional classification list. Suggested for successful inclusion in the TIP and eventual graduation to the TIP is to supply support documents and data including but not limited to crash data, traffic counts, roadway surface conditions, comprehensive plans, environmental studies, etc. LACRPC can aid in the collection of this data but it will be funded by the requesting agency. These suggested documents and data once again are not required and they will not ensure successful inclusion in the program or granting of funds. Supportive documents help to prioritize the projects for inclusion in the TIP. Mr. Baxter questioned if the supportive studies and data collection had to be completed at the time of inclusion in the LRTP. Basinger responded that they need not be done prior but that completion of the support studies should be made a priority.

6. UPWP DRAFT UPDATE

Mr. Casler gave an update on the UPWP stating that an initial draft has been submitted to ODOT and we await comments from FHWA. Of note in this UPWP is the addition of the RTPO which adds a 700 series for work load coding on top of the 200-500 for local and 600 for the MPO. Casler finished by saying that the final submission date for comments for the UPWP is the end of June.

7. OTHER

Mr. Casler placed three resolutions before the TCC:

- 1) Reversing the resolution passed during the last meeting shifting 60k in funds from the 2024-2027 TIP to the 2020-2023 TIP for the Bluffton shared use project.
- 2) Thayer Road project- initiate the environmental study phase
- 3) Cable Road project- initiate the environmental study phase

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Motion 11 (3-23-23) TCC

Tom Tebben motioned to approve to add 60k in MPO CMAQ to PID 111220 Bluffton Shared Use Path from FY2024 back to FY2023. Doug Post seconded, motion carried.

Motion 12 (3-23-23) TCC

Kevin Cox motioned to approve to add PID 116196 for Thayer Road to address mitigation activities for transportation projects for PE ENV to the FY2021-2024 TIP. Seconded by Brad Baxter, the motion carried.

Motion 13 (3-23-23) TCC

Brad Baxter motioned to approve to add PID 112573 for Cable Road to address mitigation activities for Transportation projects for PE ENV to the FY2021-2024 TIP. Seconded by Karen Garland, the motion carried.

8. ADJOURNMENT

Motion 14 (3-23-2023) TCC

Jerry Gilden motioned to adjourn the meeting. Seconded by Doug Post; motion passed.

Meeting adjourned at 3:26 p.m.