

COMPLETION REPORT

**FISCAL YEAR 2023
(July 2022 – June 2023)**



**Lima/Allen County
REGIONAL PLANNING
COMMISSION**

Lima-Allen County Regional Planning Commission

130 West North Street

Lima, Ohio 45801-4311

August 2023

SFY 2023 UPWP Work Elements

601 – Short Range Planning:

FUNDING SOURCES:

| | <u>ODOT/FHWA</u> | <u>LOCAL</u> | <u>TOTAL</u> |
|-----------------|------------------|--------------|--------------|
| Original Amount | \$140,223.60 | \$15,580.40 | \$155,804.00 |
| Carryover | \$17,202.60 | \$1,911.40 | \$19,114.00 |
| Total | \$157,426.20 | \$17,491.80 | \$174,918.00 |

PRODUCTS COMPLETED:

1. SFY 2022 Completion Report; September 2022.
2. Draft FY 2024 Unified Planning Work Program; March 2023.
3. Title VI Self-Assessment Compliance Report; March 2023.
4. Final FY 2023 Unified Planning Work Program; June 2022.
5. Identify High Crash Intersection Locations; October 2022.
6. Roadside Safety Audits; Upon Request.
7. Transportation-Related Information Assistance; Ongoing.
8. Publication of Quarterly Newsletters; Continual.
9. Staff Website Posting & Maintenance; Ongoing.
10. Ongoing Revisions to PPP and Community Stakeholders; Ongoing.
11. Documentation of Community Outreach & Public Involvement; Ongoing.
12. OARC Involvement; Continual.
13. Safety Review Team Meetings; Ongoing.
14. Local Emergency & Environmental Planning Meetings; Ongoing.
15. Transit & Airport Board Meetings; Ongoing.
16. Staff Development, Training & Orientation; Continual.

STATUS:

Complete

OVERALL EVALUATION:

The planning activities in subcategory 601 are ongoing and continued into the FY 2024 Unified Planning Work Program.

Staff continues to work to engage the public on all projects, activities, and meetings.

Staff development, training, and its involvement in OARC and other local and regional organizations continue.

EXPENDITURE & PERCENTAGE OF WORK COMPLETED: 601

| Amount Expended | Percent Expended | Percent Work Completed |
|-----------------|------------------|------------------------|
| \$49,546.11 | 28.33% | 100% |

SFY 2023 UPWP Work Elements

602 – Transportation Improvement Program:

FUNDING SOURCES:

| | <u>ODOT/FHWA</u> | <u>LOCAL</u> | <u>TOTAL</u> |
|-----------------|------------------|--------------|--------------|
| Original Amount | \$76,237.20 | \$8,470.80 | \$184,708.00 |
| Carryover | \$17,202.60 | \$1,911.40 | \$19,114.00 |
| Total | \$93,439.80 | \$10,382.20 | \$103,822.00 |

PRODUCTS COMPLETED:

17. Annual Listing of Obligated Projects; September 2022.
18. Revised Transportation Project Selection Process; Ongoing.
19. Quarterly STIP/TIP Amendments; July/August 2022 & January/April 2023.

STATUS:

Complete

OVERALL EVALUATION:

The Transportation Improvement Program (TIP), subcategory 602, is an ongoing process that continues into the FY 2024 Unified Planning Work Program. Staff continues to support a multi-year TIP that documents highway and transit projects while making the best use of available funds to improve the safety and efficiency of the transportation network.

The MPO continues to work with city, village, and township officials and consultants, ODOT representatives, local employers, and economic development professionals as a part of the TIP development process.

Staff continues to review project selection criteria of other MPO's, performance measures, and ODOT's focus to adopt a safe system approach as part of its ongoing review of its project selection process.

EXPENDITURE & PERCENTAGE OF WORK COMPLETED: 602

| Total Amount Expended | Percent Expended | Percent Work Completed |
|-----------------------|------------------|------------------------|
| \$76,364.87 | 71.63% | 100% |

SFY 2023 UPWP Work Elements

605 – Continuing Planning - Surveillance:

FUNDING SOURCES:

| | <u>ODOT/FHWA</u> | <u>LOCAL</u> | <u>TOTAL</u> |
|-----------------|------------------|--------------|--------------|
| Original Amount | \$95,872.50 | \$10,652.50 | \$106,525.00 |
| Carryover | \$17,202.60 | \$1,911.40 | \$19,114.00 |
| Total | \$113,075.10 | \$12,563.90 | \$125,639.00 |

PRODUCTS COMPLETED:

- 20. 2021 Crash Summary Report; October 2022.
- 21. 2021 High Hazard Intersection Listing; October 2022.
- 22. 2021 High Hazard Intersection Maps; October 2022.
- 23. 2022 Fatal Crash Summary Report; February 2023.
- 24. Maintenance of Crash Records File; Continual.
- 25. Traffic Counts Maps; Continual.
- 26. Updated Web-Based Traffic Counts; Continual.
- 27. Maintenance of Traffic Count Records File; Continual.
- 28. Transportation-Related Information Assistance; Continual.

STATUS:

Complete

OVERALL EVALUATION:

The planning activities in subcategory 605 are ongoing and continued into the FY 2024 Unified Planning Work Program. Staff continues to collect and analyze data to objectively identify safety hazards within the transportation network and propose improvements based upon these activities.

EXPENDITURE & PERCENTAGE OF WORK COMPLETED:605

| Total Amount Expended | Percent Expended | Percent Work Completed |
|-----------------------|------------------|------------------------|
| \$73,391.58 | 58.41% | 100% |

SFY 2023 UPWP Work Elements

605.8 – Transportation – STP (PID 105331):

FUNDING SOURCES:

| | <u>ODOT/FHWA</u> | <u>TOTAL</u> |
|-----------------|------------------|--------------|
| Original Amount | \$92,069.000 | \$92,069.00 |
| Total | \$92,069.000 | \$92,069.00 |

PRODUCTS COMPLETED:

- 29. Sustain Working Group of Non-Traditional Stakeholders; Continual.
- 30. Maintain & Integrate Sustainability in Agency Website; Continual.
- 31. Develop Public Awareness of Emissions Factors; Ongoing.
- 32. Maintain & Implement Active Transportation Plan Components; Continual.
- 33. Attend Activate Allen County Meetings; Ongoing.
- 34. Support the Allen County Bicycle & Pedestrian Task Force; Ongoing.
- 35. Validate and Map Bike/Pedestrian Counts; September 2022 and May 2023.
- 36. Support and Develop ADA Transition Plans; Ongoing.
- 37. Support and Develop Safe Route to School Travel Plans; Ongoing.
- 38. Technical Assistance; Ongoing.

STATUS:

Complete

OVERALL EVALUATION:

The planning activities in subcategory 605.8 are ongoing and continued into the FY 2024 Unified Planning Work Program. Staff efforts to facilitate the creation and approval of ADA Transition Plans for member agencies continue. LACRPC is actively engaged with Spencerville to complete a survey of its existing facilities as a part of the ADA Transition Plan process. In addition, LACRPC is working with Bluffton to create a complete streets policy and survey of its facilities for an ADA Transition Plan.

EXPENDITURE & PERCENTAGE OF WORK COMPLETED: 6058

| Amount Expended | Percent Expended | Percent Work Completed |
|-----------------|------------------|------------------------|
| \$59,057.71 | 64.15% | 90% |

SFY 2023 UPWP Work Elements

610 – Continuing Planning – Review and Appraisal:

FUNDING SOURCES:

| | <u>ODOT/FHWA</u> | <u>LOCAL</u> | <u>TOTAL</u> |
|-----------------|------------------|--------------|--------------|
| Original Amount | \$169,716.60 | \$118,857.40 | \$188,574.00 |
| Carryover | \$78,397.20 | \$8,710.80 | \$87,108.00 |
| Total | \$248,113.80 | \$27,568.20 | \$275,682.00 |

PRODUCTS COMPLETED:

- 39. Travel Demand Model Data Collection; Continual
- 40. Update of Long -Range Transportation Plan 4025

STATUS:

Complete

OVERALL EVALUATION:

The continuous development and maintenance of the Long-Range Transportation Plan is the foundation of the MPO transportation planning process. Therefore, staff continues to evaluate the current status of the regional transportation system to identify necessary improvements that will guide the activities of the 2040 Long-Range Plan and the 2045 update.

Staff reviews financial resources and availability to establish a reasonable surety that such funding is available to ensure adequate system operation and preservation.

The planning activities in subcategory 610 are ongoing and continued into the FY 2024 Unified Planning Work Program.

EXPENDITURE & PERCENTAGE OF WORK COMPLETED:

| Total Amount Expended | Percent Expended | Percent Work Completed |
|-----------------------|------------------|------------------------|
| \$170,175.62 | 61.73% | 100% |

SFY 2023 UPWP Work Elements

610.4 – Long Range Planning – STP (PID 105331):

FUNDING SOURCES:

| | <u>ODOT/FHWA</u> | <u>TOTAL</u> |
|-----------------|------------------|--------------|
| Original Amount | \$136,535.00 | \$136,535.00 |

PRODUCTS COMPLETED:

41. Elida Comprehensive Plan Update: November 2022
42. Lima Comprehensive Plan: September 2022
43. Bluffton Comprehensive Plan: July 2023
44. Update of Long -Range Transportation Plan
45. Long Range Transportation Plan 2045

STATUS:

Complete

OVERALL EVALUATION:

Staff continues to take a comprehensive and strategic approach to sustain a Long-Range Transportation Plan to improve and sustain intermodal transportation through 2040. This approach requires a continuing, cooperative, and comprehensive planning process.

The Long-Range Transportation Plan will be finalized in August 2023.

The planning activities in subcategory 610.4 are ongoing and continued into the FY 2023 Unified Planning Work Program.

EXPENDITURE & PERCENTAGE OF WORK COMPLETED:

| Total Amount Expended | Percent Expended | Percent Work Completed |
|-----------------------|------------------|------------------------|
| \$109,304.80 | 80.06% | 100% |

SFY 2023 UPWP Work Elements

674 – Mass Transportation:

FUNDING SOURCES:

| | <u>ODOT/FHWA</u> | <u>LOCAL</u> | <u>TOTAL</u> |
|-----------------|------------------|--------------|--------------|
| Original Amount | \$11,595.60 | \$1,288.40 | \$12,884 |

PRODUCTS COMPLETED:

- 46. FACTS Coalition Participation & Support; Ongoing.
- 47. Citizens Accessibility Advisory Committee Support; Ongoing.

STATUS:

Complete

OVERALL EVALUATION:

Staff continues to develop, assess and assist in implementing alternative strategies to improve public and private transportation services to the transportation disadvantaged community within Allen County, Ohio. The planning activities in subcategory 674 are ongoing and will continue into the FY 2024 Unified Planning Work Program.

EXPENDITURE & PERCENTAGE OF WORK COMPLETED:

| Total Amount Expended | Percent Expended | Percent Work Completed |
|-----------------------|------------------|------------------------|
| \$1,036.03 | 8.04% | 100% |

SFY 2023 UPWP Work Elements

675 – Mass Transportation - ACRTA:

FUNDING SOURCES:

| | <u>ODOT/FHWA</u> | <u>LOCAL</u> | <u>TOTAL</u> |
|-----------------|------------------|--------------|--------------|
| Original Amount | \$33,750.00 | \$3,750.00 | \$37,500.00 |

PRODUCTS COMPLETED:

- 48. Establish and Adopt Safety Performance Measures; July 2020.
- 49. Assess Personnel Drug Policy Assessment.
- 50. Review/Reassess Maintenance Plan.
- 51. Establish a Memorandum of Understanding (MOU) with MPO; January 2023.
- 52. Update 2021-2025 Financial Plan; April 2021.
- 53. Level of Service Analyses; Ongoing.
- 54. Drug Testing; Continual.
- 55. Marketing Efforts; Continual.

STATUS:

Complete

OVERALL EVALUATION:

The ACRTA will continue to work with local stakeholders to identify concerns, assess gaps in service and introduce necessary service modifications to meet the public's needs better and promote and provide for the delivery of safe, efficient, reliable, and cost-effective public transportation services.

EXPENDITURE & PERCENTAGE OF WORK COMPLETED:

| Total Amount Expended | Percent Expended | Percent Work Completed |
|-----------------------|------------------|------------------------|
| \$37 | 9.91% | 100% |

SFY 2023 UPWP Work Elements

675 – Mass Transportation - MPO:

FUNDING SOURCES:

| | <u>LOCAL</u> | <u>TOTAL</u> |
|-----------------|--------------|--------------|
| Original Amount | \$36,000 | \$36,000 |

PRODUCTS COMPLETED:

- 56. Assess/Support Public Transit Performance Measures; Ongoing
- 57. Memorandum of Understanding with ACRTA; January 2023
- 58. Transit Board Meetings; Ongoing
- 59. Technical Assistance; Ongoing
- 60. Drug Testing; Continual
- 61. Public Outreach & Marketing Efforts; Continual

STATUS:

Complete

OVERALL EVALUATION:

The MPO continues to work with the Transit Authority to enhance the experience and quality of public transportation services provided by the Allen County Regional Transit Authority (ACRTA). It works to advance and promote the delivery of safe, efficient, reliable, and cost-effective public transportation services.

The planning activities in subcategory 675 are ongoing and continued into the FY 2024 Unified Planning Work Program.

EXPENDITURE & PERCENTAGE OF WORK COMPLETED:

| Amount Expended | Percent Expended | Percent Work Completed |
|-----------------|------------------|------------------------|
| \$14,507.43 | 540.30% | 100% |

SFY 2023 UPWP Work Elements

697 – Annual Report - Transportation:

FUNDING SOURCES:

| | <u>ODOT/FHWA</u> | <u>LOCAL</u> | <u>TOTAL</u> |
|-----------------|------------------|--------------|--------------|
| Original Amount | \$16,806.60 | \$1,867.40 | \$18,674.00 |

PRODUCTS COMPLETED:

62. CY 2021 Annual Report; April 2023.

STATUS:

Complete

OVERALL EVALUATION:

Staff worked to complete, post, and distribute the agency's Annual Report to members, stakeholders, and community members. The report works to document the agency's charge, funding, membership, and partnership activities, as well as the reports generated from its activities.

The planning activities in subcategory 697 are ongoing and continued into the FY 2023 Unified Planning Work Program.

EXPENDITURE & PERCENTAGE OF WORK COMPLETED:

| Total Amount Expended | Percent Expended | Percent Work Completed |
|-----------------------|------------------|------------------------|
| \$1,976.08 | 10.58% | 100% |

| Project | Funding Source | Amount Budgeted | Expended | Percent to Date |
|--------------|----------------|-----------------|------------|-----------------|
| 601 FY 2023 | 1,3,4 | 174,918.00 | 49,546.11 | 28.33% |
| 602 FY 2023 | 1,3,4 | 103,822.00 | 74,364.87 | 71.63% |
| 605 FY 2023 | 1,3,4 | 125,639.00 | 73,391.58 | 58.41% |
| 6058 FY 2023 | 6 | 92,069.00 | 59,057.71 | 64.15% |
| 610 FY 2023 | 1,3,4 | 275,682.00 | 170,175.62 | 61.73% |
| 6104 FT 2023 | 6 | 136,535.00 | 109,304.80 | 80.06% |
| 674 FY 2023 | 1,3,4 | 12,884.00 | 1,036.03 | 8.04% |
| 675-MPO | 2,5 | 36,000.00 | 14,507.43 | 40.30% |
| 675-RTA | 2,5 | 37,500.00 | 3,717.65 | 9.91% |
| 697 FY 2023 | 1,3,4 | 18,674.00 | 1,976.08 | 10.58% |

ODOT/FHWA

| | | | | |
|----------|--|------------|------------|--------|
| Subtotal | | 711,619.00 | 370,490.29 | 52.06% |
| FTA | | 73,500.00 | 18,225.08 | 24.80% |
| Subtotal | | 785,119.00 | 388,715.37 | 49.51% |
| STP | | 228,604.00 | 168,362.51 | 73.65% |

| | | | | |
|--------|--|--------------|------------|--------|
| Totals | | 1,013,723.00 | 557,077.88 | 54.95% |
|--------|--|--------------|------------|--------|

Funding Source

| | |
|---|------|
| 1 | FHWA |
| 2 | FTA |
| 3 | ODOT |
| 4 | MPO |
| 5 | RTA |
| 6 | STP |