



Lima/Allen County
**REGIONAL PLANNING
COMMISSION**

130 W. North Street
Lima, OH 45801
419-228-1836 Fax: 419-228-3891
www.lacrpc.com

Doug Post
President

Jamie Mehaffie
President-Elect

Howard Elstro
Treasurer

Brad Baxter
Secretary

Tara Reynolds Bales
Executive Director

TO: Shane Coleman
Howard Elstro
Steve Ewing
Jamie Mehaffie

FROM: Jerry Gilden, Chairman

DATE: June 18, 2024

RE: AAC Meeting

Doug Post
Brion Rhodes
Kelli Singhaus

There will be a meeting of the **Administrative Affairs Committee** of the Lima-Allen County Regional Planning Commission on **Wednesday, June 26, 2024 at 4:00 pm**, in the Conference Room of the Commission office located at 130 West North Street, Lima, Ohio.

The agenda will be as follows:

1. Call to Order / Roll Call
2. Approval of Agenda
3. Approval of AAC Minutes – April 24, 2024; May 22, 2024 (cancelled)
4. ODOT Building Renovations Contract
5. Finance Issues
 - a. Van Disposal
 - b. Timekeeping System
 - c. Audit Report
6. Policy Updates
 - a. Public Comment Procedure
 - b. Records Retention Policy
7. Other
8. Adjournment

In order to ensure a quorum, please respond to this notice with whether or not you will be in attendance, thank you.