

EC – July 25, 2024

EXECUTIVE COMMITTEE

July 25, 2024

The **Executive Committee** of the Lima-Allen County Regional Planning Commission met in regular session on **Thursday, July 25, 2024, at 4:00 p.m.** in the Commission office located at 130 West North Street, Lima, Ohio.

A quorum being present, Chairperson Doug Post brought the meeting to order at 4:01 p.m. and roll was taken.

1. ROLL CALL

Brad Baxter	Bath Township
Howard Elstro	City of Lima
Jerry Gilden	Marion Township
Jamie Mehaffie	City of Delphos
Doug Post	Amanda Township
Chuck Schierloh	City of Lima
Beth Seibert	Allen County
Kelli Singhaus	Allen County
Shane Coleman	City of Lima (for Sharetta Smith)

STAFF

Tara Reynolds Bales	Lima-Allen County Regional Planning Commission
Megan Kinnear	Lima-Allen County Regional Planning Commission
Rebecca Phillips	Lima-Allen County Regional Planning Commission
Tonya Dye	Lima-Allen County Regional Planning Commission

2. APPROVAL OF EC AGENDA – July 25, 2024

Motion 48 (7-25-2024) EC

Mr. Mehaffie moved that the agenda be approved as presented. Seconded by Mr. Elstro; the motion carried.

3. APPROVAL OF EC MINUTES – June 27, 2024

Motion 49 (7-25-2024) EC

Mr. Baxter moved that the Executive Committee minutes of June 27, 2024, be approved. Seconded by Mr. Schierloh; the motion carried.

4. CORRESPONDENCE

There was not any correspondence to bring forth to the committee this month.

5. FINANCIAL REPORT

Ms. Phillips provided the budget revenue, budget expense, bills to be approved, payroll, and OPERS reports. All membership dues have been received. Other revenues emphasize projects with ODOT. The more of these projects that get underway, we can drawdown funds. The expense budget is pretty much on track. Services are a little high. Part of this is Choice One, the consultant for WORPO. However, work is slowing down on that so it should start to go back into balance. One of our expenditures was with NOW Marketing Group. This was a conference that Megan Kinnear attended, as we are looking at ways to

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increase public participation. She came back with several good leads. Again, the balances match the county.

Motion 50 (7-25-2024) EC

Ms. Seibert made the motion to approve the budget revenue, budget expense reports, and payment of the bills, payroll, and OPERS as presented. Seconded by Mr. Baxter; the motion carried.

6. STANDING COMMITTEES

a. Administrative Affairs Committee

The AAC met on Wednesday. It was asked by LACRPC to form some new committees. The first was a Records Commission to set policy for records retention and provide oversight of document retention/disposition. Once the policies are in place the commission would meet twice a year. It would be a five-person commission: legal (Kayla Rogers); financial (Rebecca Phillips); the AAC Chair (Jerry Gilden); a LACRPC Staff Member (Tonya Dye) and a member at large (Shane Coleman). The second committee was for a Bylaws Committee. This would be a temporary committee to review and standardize language and procedures among our organizing documents. It is being asked that each standing committee put up a member for this committee.

Obsolete material disposal was also discussed in preparation for the ODOT Building Renovations. It was determined that these do not fall under any capital assets nor can be tied to any outstanding grant activities. Any material that serves an administrative purpose would be retained; any material that could serve a better purpose elsewhere and is in good enough condition would be donated. The remaining would be subject to disposal. The committee also allowed that an outside source could be utilized for cleanup.

Motion 51 (7-25-2024) EC

Mr. Mehaffie made the motion to accept the Committee Report. Seconded by Mr. Elstro; motion carried.

b. Community Development Committee

The CDC met on Thursday, July 18th for a short administrative meeting before boarding one of the ACRTA Trolleys for a tour of downtown. The attendees were also presented with various speakers who spoke about downtown development, governmental and business cooperation, and the difficulties of running a business and increasing development in Lima.

Motion 52 (7-25-2024) EC

Mr. Gilden made the motion to accept the Committee Report. Seconded by Mr. Baxter; motion carried.

c. Developmental Controls Committee

Mr. Schierloh stated that the DCC had met once to discuss four items: an American Township Zoning Amendment regarding conditional use for poultry and animal husbandry; an American Township signage update; a Bath Township Zoning Amendment changing some sections from rural to MI; and the addition of data centers to I-1 in Perry Township. The committee recommended all the changes except for the Bath Township Zoning Amendment.

Motion 53 (7-25-2024) EC

Ms. Siebert made the motion to accept the Committee Report. Seconded by Mr. Baxter; motion carried.

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d. Transportation Coordinating Committee

Four items were discussed at the TCC. In the RTA Update, the Lima Loop was greatly improving in numbers. The ADA report for Bluffton was recommended for finalization. The TIP solicitation letters for the next cycle were sent out and the staff is awaiting responses. The staff mentioned that the Analysis of Impediments report needed some revision and updates.

Motion 54 (7-25-2024) EC

Mr. Gilden made the motion to accept the Committee Report. Seconded by Ms. Seibert; motion carried.

7. OTHER COMMITTEE REPORTS

The CAC met on July 23rd with Mr. Doyle presenting on Urban Sprawl and Ian Kohli updating the committee about Thriving Communities and the IOBY grant.

Motion 55 (7-25-2024) EC

Mr. Baxter made the motion to accept the Committee Report. Seconded by Ms. Seibert; motion carried.

8. DIRECTOR'S REPORT- STAFF REPORT

Ms. Reynolds Bales stated that LACRPC was performing standard operations and was yielding her presentation on the staff report to Megan Kinnear as so could speak to the advancements she has made as the Community Outreach Planner.

9. PRESENTATION BY MEGAN KINNEAR

Ms. Kinnear spoke about the ODPS Grant, which provides the majority of her funding. Through this grant, she has projects related to Traffic Safety and Active Transportation. Some of her activities involve the Newcomer Coalition, Activate Allen County, and presentations at schools and community events.

Through ODPS and the Safety Review Team, she helps to track the number of fatalities and devise ways to help lower that number through social media posts and public service announcements. The PSAs are available to review on the LACRPC website. Her funding is tied to the number of fatalities as well, so the more successful in lowering this rate, the funding for Allen County initiatives will also be reduced.

The Newcomer Coalition is focusing on the Haitian Community that has recently immigrated to the area. This coalition is assisting these individuals in integrating with the community. The partners involved in this initiative include the Health Department; Activate Allen County; the Faith Community; Mercy Health, and other community organizations.

Ms. Kinnear is also the staff contact for the CAC and CDC committees. Future presentations will include Rachel Gilroy on the Land Bank and looking at Farmland Preservation.

She supports the public participation programs for LACRPC. She has worked on the AI report with a presentation at the Lima Library and is coordinating the Amanda Township Comprehensive Plan feedback. She also updates the website and organizes the newsletter.

10. OLD BUSINESS

There was not any old business to discuss.

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11. NEW BUSINESS

There was not any new business to discuss.

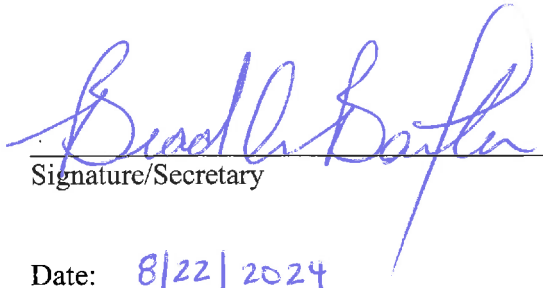
12. ADJOURNMENT

Motion 56 (7-25-2024) EC

Mr. Mehaffie made the motion that the meeting be adjourned. Seconded by Mr. Baxter, the motion carried.

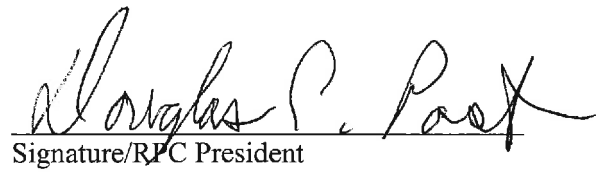
The meeting adjourned at 4:48 p.m.

Submitted by:


Signature/Secretary

Date: 8/22/2024

Accepted by:


Signature/RPC President

Date: 8/22/2024