

EXECUTIVE COMMITTEE

June 27, 2024

The **Executive Committee** of the Lima-Allen County Regional Planning Commission met in regular session on **Thursday, June 27, 2024, at 4:00 p.m.** in the Commission office located at 130 West North Street, Lima, Ohio.

A quorum being present, Chairperson Doug Post brought the meeting to order at 4:00 p.m. and roll was taken.

1. **ROLL CALL**

Brad Baxter	Bath Township
Kevin Cox	Perry Township
Jamie Mehaffie	City of Delphos
Doug Post	Amanda Township
Brion Rhodes	Allen County
Chuck Schierloh	City of Lima
Beth Seibert	Allen County
Sharetta Smith	City of Lima

GUESTS

	(all attended virtually)
Andrew Baumer	Auglaize County Engineer / WORPO
Douglas Cade	Hancock County Engineer / WORPO
Lucas Underwood	Hardin County Engineer / WORPO

STAFF

Tara Reynolds Bales	Lima-Allen County Regional Planning Commission
Colleen Barry	Lima-Allen County Regional Planning Commission
Rebecca Phillips	Lima-Allen County Regional Planning Commission
Tonya Dye	Lima-Allen County Regional Planning Commission

2. **APPROVAL OF EC AGENDA – June 27, 2024**

Motion 41 (6-27-2024) EC

Mr. Cox moved that the agenda be approved as presented. Seconded by Ms. Seibert; the motion carried.

3. **WORPO PRESENTATION**

Ms. Barry presented her work with WORPO (West Central Ohio Regional Planning Organization). Present on Zoom were WORPO members Andrew Baumer, Douglas Cade, and Lucas Underwood. The RTPO will provide the seven member counties access to project funding and planning assistance. November 2023 saw the kick-off meeting, followed by follow-up meetings to elect officers and a meeting with consultant group Envision. The public participation plan was presented in May 2024 and is out for public comment until the middle of July. The RTPO must meet twice a year and membership consists of three members from each county, for a total of 21 members. Usually rural areas are underserved when it relates to funding and planning resources; having these areas in a regional planning organization helps to integrate them into the development process. WORPO is moving forward a bit ahead of schedule and are preparing to look at projects for the coming cycle. Mr. Cade expressed that it is great to be able to work with LACRPC and is excited about the potential of the RTPO. Mr. Baumer has said that there has been a lot of interest in Auglaize County regarding WORPO.

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4. APPROVAL OF EC MINUTES – May 23, 2024

Motion 42 (6-27-2024) EC

Mr. Rhodes moved that the Executive Committee minutes of May 23, 2024, be approved. Seconded by Ms. Smith; the motion carried.

5. CORRESPONDENCE

Ms. Reynolds Bales mentioned that last month we had discussed the letter from AEP regarding the administrative billing error. This month we received the breakdown of the new costs, with it being approximately \$24 per month from August 2024 through July 2025.

6. FINANCIAL REPORT

Ms. Phillips provided the budget revenue, budget expense, bills to be approved, payroll, and OPERS reports. All membership dues have been received. A draft agreement from ODOT regarding the building renovations has been received but has not been finalized. Once that occurs, a revision to the budget is expected.

We are currently at around 33% of our expenses and our incoming funds for the year. ODOT funding usually has a two month delay, so what is reflected is for March projects. The services are a little high due to consulting services, but we are running ahead of schedule on those projects, so should see a reduction in the future.

Frost Roofing came to clean the gutters and mentioned that the roof seems to be okay. Overall, it has been a fairly typical month. Ms. Phillips also noted that the report from the county matches our reports.

Motion 43 (6-27-2024) EC

Mr. Baxter made the motion to approve the budget revenue, budget expense reports, and payment of the bills, payroll, and OPERS as presented. Seconded by Ms. Seibert; the motion carried.

7. STANDING COMMITTEES

a. Administrative Affairs Committee

The AAC met this month and discussed the contract with ODOT for the building renovations. Once Kayla Rogers is happy with the contract, Ms. Reynolds Bales can execute the contract. The committee approved a Public Participation policy for in-person committee meetings to ensure that meetings can be carried forth in an orderly fashion while allowing the public to speak. The LACRPC was given permission to get a new timekeeping system and to dispose of the non-working van. The commission is working on a new records retention policy. Finally an audit report was received for FY 23 with the notable finding related to the previous finance director. At present \$140 has been received from him.

Motion 44 (6-27-2024) EC

Mr. Cox made the motion to accept the Committee Report. Seconded by Mr. Baxter; motion carried.

b. Community Development Committee

The CDC did not meet in June as it was not a scheduled meeting month. They are expected to do a trolley tour on July 18th.

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c. Developmental Controls Committee

The DCC met on June 18th regarding a zoning regulation change for Auglaize Township that was approved. Mr. Schierloh mentioned that 5 of the last 6 DCC meetings have been cancelled due to no new business, which he found interesting.

Motion 45 (6-27-2024) EC

Mr. Mehaffie made the motion to accept the Committee Report. Seconded by Ms. Seibert; motion carried.

d. Transportation Coordinating Committee

Mr. Mehaffie reported that the TCC met this month. The RTA mobile app is up and going and the shuttle/trolley service is operational. Several reports were moved to final status. A Freight Subcommittee was approved to be re-established. The LACRPC was reviewing the Title VI policy, which needs to be done every 5 years. Two adjustments were made to the TIP/STIP, one involving CMAQ funding and one with adding a PID.

Motion 46 (6-27-2024) EC

Mr. Seibert made the motion to accept the Committee Report. Seconded by Mr. Baxter; motion carried.

8. OTHER COMMITTEE REPORTS

There were no other committee reports presented.

9. DIRECTOR'S REPORT- STAFF REPORT: May 2024

Ms. Reynolds Bales mentioned that the staff has presented a lot of their work through the various committees reports this month. She mentioned that Ms. Kinnear would be holding the CDC meeting on the 18th, with the first portion of the agenda to occur at the LACRPC offices before the committee will be going through downtown Lima on the trolley with discussions on intentional planning and what is happening downtown.

10. OLD BUSINESS

There is no old business to discuss.

11. NEW BUSINESS

Mr. Rhodes mentioned that there needs to be concerted effort and cooperation among all the municipalities to develop a coordinated development Long Range Plan. It would be beneficial to have a wide range study done, including the port authority, AEDG and the outlying communities. When individual projects are looked at and approved, they may not take into account future development needs and issues that may develop due to the original project. This can include dead end roads in new subdivisions that hinder emergency services and local infrastructure such as water and sewer. This is costly to taxpayers and creates more sprawl, which compounds the problem. This created a lot of discussion regarding planning policy and would need to be addressed when the subdivision regulations are revised.

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12. ADJOURNMENT


Motion 47 (6-27-2024) EC

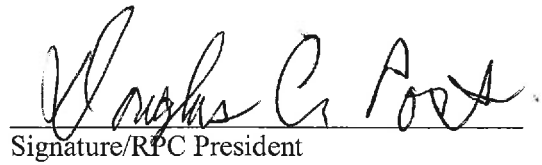
Ms. Seibert made the motion that the meeting be adjourned. Seconded by Mr. Baxter, the motion carried.

The meeting adjourned at 4:50 p.m.

Submitted by:

Accepted by:


Signature/Secretary


Signature/RPC President

Date: 7/25/2024

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