

EC – October 24, 2024

EXECUTIVE COMMITTEE

October 24, 2024

The **Executive Committee** of the Lima-Allen County Regional Planning Commission met in regular session on **Thursday, October 24, 2024, at 4:00 p.m.** in the Commission office located at 130 West North Street, Lima, Ohio.

A quorum being present, Acting Chairperson Brad Baxter brought the meeting to order at 4:00 p.m. and roll was taken.

1. ROLL CALL

| | |
|-----------------|-------------------|
| Brad Baxter | Bath Township |
| Howard Elstro | City of Lima |
| Steve Ewing | Auglaize Township |
| Brion Rhodes | Allen County |
| Chuck Schierloh | City of Lima |
| Beth Seibert | Allen County |
| Kelli Singhaus | Allen County |

STAFF

| | |
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| Rebecca Phillips | Lima-Allen County Regional Planning Commission |
| Tonya Dye | Lima-Allen County Regional Planning Commission |

2. APPROVAL OF EC AGENDA – October 24, 2024

Motion 79 (10-24-2024) EC

Ms. Singhaus moved that the agenda be approved as presented. Seconded by Mr. Schierloh; the motion carried.

3. APPROVAL OF EC MINUTES – September 26, 2024

Motion 80 (10-24-2024) EC

Mr. Schierloh moved that the Executive Committee minutes of September 26, 2024, be approved. Seconded by Ms. Seibert. The motion carried.

4. CORRESPONDENCE

There was no correspondence to discuss.

5. FINANCIAL REPORT

Ms. Phillips provided the budget revenue, budget expense, bills to be approved, payroll, and OPERS reports. She said that the City of Lima's 4th quarter payment has been paid. The ODOT funds for September were received on October 1st and therefore are not included in these reports. She stated that LACRPC is getting close on services, due to WORPO's consultant Choice One. She will be asking later in the agenda to move funds between line items. Part of that move of funds is also to cover salary as there were two employees added after the yearly budget had been created. Those employees were added to take advantage of CPG funding and to pull down ODOT funding. The cash balance is lower than typical due to the late arrival of the ODOT check. The \$80,000 check restores some of that funding balance. LACRPC is watching expenses. CDBG was a big drain financially as a lot of that time could have been used in ODOT projects. It will be of benefit to the LACRPC to be rid of the CDBG program administration and to have an executive director working within the 600 series of the UPWP. There is an emphasis on staff training

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currently, in the 601 series. Having a director who will look at the strengths of the staff and align billable projects will be a benefit.

Motion 81 (10-24-2024) EC

Mr. Ewing made the motion to approve the budget revenue, budget expense reports, and payment of the bills, payroll, and OPERS as presented. Seconded by Mr. Elstro; the motion carried.

6. BUDGET ITEMS

a. Calendar Year 2024 Budget Line Adjustment Request

Ms. Phillips is requesting a budget line item adjustments to better align with current business needs from unallocated funds in other areas of the CY2024 budget. The overall budget amount is not changing; it is solely the allocations between the line items. After the new hires, the salary budget was not readjusted. It is requested that some funds be moved from repairs into salary and the associated salary funds. The repair line item is mainly unallocated because it was anticipated that funds may need to be available during the renovation that is not occurring this year. It is also requested that some of the repair line item funds be moved into services to help cover the Choice One consulting contract.

Motion 82 (10-24-2024) EC

Mr. Elstro made the motion to approve the Calendar Year 2024 Budget Line Adjustment Request. Seconded by Mr. Ewing; the motion carried.

b. Calendar Year 2025 Draft Budget

Ms. Rebecca Phillips brought forth a draft CY2025 budget for review prior to being formally introduced next month to give the committee time to review it without feeling rushed it is due to the County at the end of November.

7. STANDING COMMITTEES

a. Administrative Affairs Committee

The AAC agenda is mainly the same as that of the EC. The executive director position has been posted in several areas. One person withdrew from consideration due to the residency requirements. The AAC also spoke about the medical insurance renewal. Options include keeping the coverage the same, with a 6.5% increase in rates or increasing the deductible and keeping the payment the same. An answer to this would be needed by Thanksgiving. The Auditor's and State Auditor's Finding for Recovery has been changed to a Finding only in regards to the GLCAP double payment.

Motion 83 (10-24-2024) EC

Mr. Rhodes made the motion to accept the Committee Report. Seconded by Mr. Ewing; motion carried.

b. Community Development Committee

The Community Development Committee met and had a guest speaker, Rachel Gilroy, who discussed the history of the Land Bank and how the program is run.

Motion 84 (10-24-2024) EC

Mr. Rhodes made the motion to accept the Committee Report. Seconded by Ms. Siebert; motion carried.

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c. Developmental Controls Committee

The DCC met twice since the last EC meeting. Richland Township had a request to change the zoning of a PUD to M2. The measure was approved with stipulations. On October 22nd, Spencer Township brought forth an update to their zoning ordinance regarding solar power. The zoning was approved to rule out commercial-grade solar facilities. Both October meetings saw presentations on the LESA model as a potential tool to aid land use discussions.

Motion 85 (10-24-2024) EC

Ms. Seibert made the motion to accept the Committee Report. Seconded by Mr. Rhodes; motion carried.

d. Transportation Coordinating Committee

The TCC reported on the RTA ridership numbers and construction progress. Some routes for RTA have changed. An MOU between ODOT, RTA and LACRPC was signed. The reallocation of CPG dollars to better utilize the funds for staff training was also discussed. A presentation on LESA was also given.

Motion 86 (10-24-2024) EC

Mr. Elstro made the motion to accept the Committee Report. Seconded by Mr. Rhodes; motion carried.

8. OTHER COMMITTEE REPORTS

The TAC follows the same information as the TCC. The CAC met with a presentation on WORPO and LESA.

Motion 87 (10-24-2024) EC

Mr. Ewing made the motion to accept the Committee Report. Seconded by Mr. Schierloh; motion carried.

9. DIRECTOR'S REPORT- STAFF REPORT

Ms. Rebecca Philips gave the committee the Staff Report for the last month. Ms. Kinnear has been working with Safe-a-Life Tour. There has been activity on the CDBG and CHIP, including work with GLCAP. The Analysis of Impediments was finished and finalized. Zoning work included updating maps, performing land divisions and doing floodplain reviews. Staff has also done Census and GIS training, Title VI updates, and have been involved in the Thriving Communities, where they will also be participating in MPO and grant training. Staff has also done various data/traffic studies throughout the month. There has also been progress on the Amanda Comprehensive Plan, with one for Delphos scheduled for next year, and WORPO.

Motion 88 (10-24-2024) EC

Mr. Rhodes made the motion to accept the Director's Report. Seconded by Ms. Singhaus; motion carried.

10. OLD BUSINESS

There was no old business to discuss.

11. NEW BUSINESS

There was no new business to discuss.

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12. ADJOURNMENT

Motion 89 (10-24-2024) EC

Mr. Ewing made the motion that the meeting be adjourned. Seconded by Mr. Elstro, the motion carried.

The meeting adjourned at 5:00 p.m.

Submitted by:

Brenda L. Bafter
Signature/Secretary

Date: 11/26/2024

Accepted by:

Therese C. Post.
Signature/RPC President

Date: 11-25-2024