

**TRANSPORTATION COORDINATING COMMITTEE**

**May 23, 2024**

A regular Transportation Coordinating Committee meeting of the Lima-Allen County Regional Planning Commission was held on **Thursday, May 23, 2024, at 3:00 p.m.** in the Commission office at 130 W. North Street, Lima, Ohio.

A quorum being present, Mr. Mehaffie as acting chair, brought the meeting to order at 3:00 p.m. and proceeded with the agenda.

**1. ROLL CALL**

- |                |                   |
|----------------|-------------------|
| Kevin Cox      | Perry Township    |
| Karen Garland  | ACRTA             |
| Tanner Inkrott | ODOT District One |
| Doug Karhoff   | Allen County      |
| Ian Kohli      | City of Lima      |
| Jamie Mehaffie | City of Delphos   |
| Beth Seibert   | Allen County      |
| Sharetta Smith | City of Lima      |

**GUESTS**

- |                |                        |
|----------------|------------------------|
| Casey Reichert | Choice One Engineering |
|----------------|------------------------|

**STAFF**

- |                     |  |
|---------------------|--|
| Tara Reynolds Bales | Lima-Allen County Regional Planning Commission |
| Colleen Barry       | Lima-Allen County Regional Planning Commission |
| Cody Doyle          | Lima-Allen County Regional Planning Commission |
| Rebecca Phillips    | Lima-Allen County Regional Planning Commission |
| Liwen Kang          | Lima-Allen County Regional Planning Commission |
| Tonya Dye           | Lima-Allen County Regional Planning Commission |

**2. APPROVAL OF TCC MINUTES – April 25, 2024**

There were no corrections for the April 25, 2024 minutes as presented.

**Motion 27 (5-23-24) TCC**

Mr. Ewing moved that the TCC minutes of April 25, 2024 be approved. Seconded by Ms. Seibert; the motion carried.

**3. RTA UPDATE**

Ms. Garland reported that brick is being put on the garage. The trolley routes are being filled with daycares. They are down to one trolley as two others are in the shop. There is also the need for mechanics and drivers.

**4. TAC RECOMMENDATION: DRAFT TDP REPORT**

Mr. Doyle brought to the committee the Draft TDP Report. This is a 5-year update required from the RTA for ODOT. Financial data should be directed to Ms. Garland. The draft report needs to be approved to move to the public participation phase for final submission to ODOT by July 1<sup>st</sup>. The report covers routes, traffic generators, and whether the routes service the population most reliant on them. There may be some

limited formatting, spelling, and grammar edits. The TAC had accepted the draft report and the request to move it to the TCC for purposes of putting the report out for public comment.

**Motion 28 (5-23-24) TCC**

Mr. Kohli moved that the report be approved and advanced to the public comment period. Seconded by Ms. Garland; the motion carried.

**5. DRAFT ALLEN COUNTY ACTIVE TRANSPORTATION PLAN**

Mr. Doyle brought forth the Draft Allen County Active Transportation Plan. Mr. Haunhorst has been working on this project. It was last updated in 2019. ODOT is putting more emphasis on active transportation, such as the inclusion of sidewalks and trails. Most of the report was similar to the last, with the demographic information being the primary update. One of the new features was the idea of “blueways”, including public access to the waterways and river. The Johnny Appleseed Metropolitan Park District has been exploring options for new access points along with new trails. Ms. Seibert mentioned that Activate Allen County was a stakeholder in this project as well. The TAC had accepted the draft report and the request to move it to the TCC for purposes of putting the report out for public comment.

**Motion 29 (5-23-24) TCC**

Ms. Smith moved the report to be approved and advanced to the public comment period. Seconded by Ms. Garland; the motion carried.

**6. DRAFT ANALYSIS OF IMPEDIMENTS REPORT**

Mr. Doyle brought forth the Analysis of Impediments Report. This is a report that is in a 5-year update cycle. There were four official complaints that had been relayed through the appropriate channels for resolution. All complaints came back as non-violations. Most of the demographics came from other ongoing reports that LACRPC works on. Chapters 4 and 5 have the most consequential data to this report regarding the HMDA data. The data is looked at collectively and not on an individual case/submission level. The data do not indicate that Allen County has an issue with housing discrimination. One item of note was that out of 1050 mortgage applications, there were no self-described Hispanic applicants. This is one of the issues of the report and the evolving nature of more access to online banking. Most mortgage requests done online do not require racial or ethnic identification, which if done in person, the mortgage company makes an attempt at these identifications. There were many active partners for this report, including the City of Lima, the City of Delphos, Allen County, Metropolitan Housing and WOCAP, so the report has been vetted by different agencies. The HMDA data is also required to be submitted to the Federal Government by the mortgage companies in a process separate from this. The TAC had accepted the draft report and the request to move it to the TCC for purposes of putting the report out for public comment.

**Motion 30 (5-23-24) TCC**

Ms. Smith moved that the report be approved and advanced to the public comment period. Seconded by Mr. Kohli; the motion carried.

**7. CMAO FUNDING UPDATE**

**a. PID 118817**

Ms. Barry stated that an eligibility letter has been received approving the scope of this PID for a new bus.

**b. PID 119131**

Ms. Barry stated that ODOT requested more information on this PID involving fixed stops for the RTA. She is working with Mr. Kohli, Ms. Garland, and Mr. Anthony Hill of ODOT to resubmit the additional materials.

**8. TAC Recommendation – RESOLUTION: Amend the Resolution Approving the UPWP to Include Carryover Funds & Addition 2.5% PL Fund Details**

Ms. Phillips brought forth the amendment regarding the inclusion of Carryover funds and the addition of the 2.5% PL Funds to the UPWP. In the past, this information had been included in a report that was due after the close of the budget year. This year, ODOT is requiring the information with the UPWP submission. The TAC reviewed the recommendation and approved it to be presented to the TCC.

**Motion 31 (5-23-24) TCC**

Mr. Garland moved to accept the TAC Recommendation and Adopt the RESOLUTION: AMEND THE RESOLUTION APPROVING THE UPWP TO INCLUDE CARRYOVER FUNDS AND ADDITION 2.5% PL FUND DETAILS. The motion was seconded by Ms. Seibert. The motion carried.

**9. TAC Recommendation – RESOLUTION: Amend the Resolution to Use the UPWP as the basis of Federal Funding to Include Carryover Funds & Addition 2.5% PL Fund Details**

Ms. Phillips brought forth the amendment to use the new UPWP with the included Carryover Funds and 2.5% PL funds as the basis for federal funding. The reasoning for the request is the same as just discussed. The TAC reviewed the recommendation and approved it to be presented to the TCC.

**Motion 32 (5-23-24) TCC**

Mr. Kohli moved to accept the TAC Recommendation and Adopt the RESOLUTION: AMEND THE RESOLUTION TO USE THE UPWP AS THE BASIS OF FEDERAL FUNDING TO INCLUDE CARRYOVER FUNDS AND ADDITION 2.5% PL FUND DETAILS. The motion was seconded by Ms. Seibert. The motion carried.

**10. Other**

Mr. Doyle expressed his gratitude to the board, Ms. Wang, and Ms. Dye for working on these projects to help get them completed on time.

RTA requested a “Save the Date” for September 30<sup>th</sup> as it will be their 50<sup>th</sup> Anniversary. It will involve the trolley.

The matter of a Vice-Chair was brought up. Mr. Baxter’s name was introduced to serve as such.

**Motion 33 (5-23-24) TCC**

Mr. Kohli moved to accept Mr. Baxter as Vice Chair. Seconded by Ms. Garland; the motion passed.

TCC – May 23, 2024

Casey Reichert of Choice One Engineering spoke saying that she had been interested in what was going on with the TCC and Allen County and that she may come to more meetings.


**11. ADJOURNMENT**

**Motion 34 (5-23-24) TCC**

Ms. Garland moved to adjourn the meeting. Seconded by Ms. Seibert; the motion passed.

The meeting adjourned at 3:32 p.m.

Minutes approved on June 27, 2024.

  
\_\_\_\_\_  
Jamie Mehaffie, Chair